



**Office Of The Principal**  
**Government Degree College Ganderbal Kashmir**



website:- [www.gdcganderbal.edu.in](http://www.gdcganderbal.edu.in)

Email:- [principal-gdcgbl@jk.gov.in](mailto:principal-gdcgbl@jk.gov.in)

Email:- [principalgdcgbl@gmail.com](mailto:principalgdcgbl@gmail.com)

Fax/Phone No. 0194-2416854

#

No. GDC/GBL/21/ 6513

#

Dated:- 27/07/2021

**E- NOTICE INVITING TENDER FOR PROVIDING CATERING  
SERVICES AT GDC GANDERBAL**

On behalf of Lt. Governor J&K UT online bids are invited for providing food and Refreshment with catering Services at GDC GANDERBAL, Beehama. The successful firm/company shall be required to serve refreshments during sports events, cultural events, meetings/conferences or any other official event/activity to be held at GDC Ganderbal from time to time. It is pertinent to mention that only local vendors within District Ganderbal may apply as the Institute may require food items or allied service at short notice. Further the service providers are informed that they will not be provided any space within college vicinity for running the said services. The service providers shall quote rates of each item on a proforma which can be collected from the office of the undersigned.

The detailed E-NIT will be available on [www.jktenders.gov.in](http://www.jktenders.gov.in) and [www.gdcganderbal.edu.in](http://www.gdcganderbal.edu.in). The important dates are detailed below:

Date of issue of tender notice	27-07-2021
Date of publication of E-NIT	29-07-2021
Bid Downloading/Offer submission date	29-07-2021 (11:00 AM)
Last date for submission of offer	12-08-2021 (04:00 PM)
Date of opening of Technical Bid (Online)	13-08-2021 (11:00 AM)
Date of opening of Financial Bid (online)	14-08-2021 (11:00 AM)

**Price Schedule:**

- 4 The bidder(s) shall quote price in clear terms. Break up should be as per the format for financial bid described in Financial Bid format.
- 4 Prices quoted by the bidder shall be fixed and no variation will be allowed under any circumstances, except that of change in tax rates. Taxes, if any, have to be indicated separately otherwise it will be presumed that quoted rates are inclusive of all taxes shall not be paid separately.
- 4 Prices shall be quoted in Indian Rupees.
- 4 "DISCOUNT", if any, offered by the bidders shall not be considered. Bidders desiring to offer discount shall therefore modify their offers, suitably while quoting and shall quote clearly net price taking all.

*Very*

such factors like discount, free supply, etc. into account.

- ✦ The rates once accepted by this office shall remain unaltered throughout the period of contract. However, with the approval of the competent authority and/or canteen monitoring committee of this office the prices of food may increase depend upon the inflation rate or any other constraints.

**Conditions of  
Contract:**

- ✓ The contract if awarded will end with the end of financial year 2021-22 subject to continuous satisfactory performance. However, failure on part of contractor in maintaining quality, quantity and to abide by terms and conditions, the Competent Authority of this office will have the right to terminate the contract forthwith. In such case of unsatisfactory performance.

Action can be initiated by this office to blacklist the Contractor's firm/agency for a period of one year.

- ✓ The contractor shall not sublet, transfer or assign the contract on any part thereof. In the event of the contractor contravening this condition, the firm can be blacklisted by this office.
- ✓ The Competent Authority of this Office may at any time, by notice in writing, summarily terminate the contract without compensation to the contractor in any form in case it is felt by office that the Contractor's work has not been satisfactory or in any other event where the firm is facing some legal problems which may affect their performance working in this office. The decision of this office shall be final in this regard.
- ✓ There shall be no compromise on the quality of food supplied by the contractor & if any such incidence of food adulteration is found, action deemed fit, including termination of the contract/blacklisting of the firm/forfeiting of the security money shall be taken by the competent authority & all the rules of Prevention of Food Adulteration Act (PFA Act) will apply.
- ✓ The Competent Authority of this Office reserves the right to reject

*Buy*



the tender without assigning any reason whatsoever.

- ✓ After evaluation of the technical bids, the bids of only the technically qualified bidders shall be opened for arriving at L-1 bidder.
- ✓ In case of failure of the Contractor/firm to comply with the provision of the terms and conditions mentioned in this "Tender Notice" or the 'Agreement' to be signed between this office and the successful Bidder, the Competent Authority of this Office reserves the right to terminate the contract and/or to blacklist the firm.
- ✓ The contractor shall not be entitled for assistance either in the procurement of raw materials required for the fulfillment of the contract or in the securing of transport facilities.
- ✓ The contractor shall not use the name of this office in business dealing with other persons or traders.
- ✓ The College Canteen/Catering Services Monitoring Committee may call all the applicants to verify the genuineness of the proposals and the capacity of the applicant in providing quality food & service at competitive prices.
- ✓ The contractor/agency will be responsible for compliance of all the laws, acts and rules made there under, statutory orders issued from time to time in relation to the environment and man-power deployed by them for performance of the job under reference and the Competent Authority of this office will have a right to be indemnified in respect of any consequences resulting from any breach or violation by the contractor of such rules, statutory obligations etc.
- ✓ The contractor/service provider will be responsible for such conduct of the persons engaged by him in these office premises, which will be conducive for maintaining as harmonious atmosphere as expected in this office premises and will be responsible for any act & omission of such persons.
- ✓ In the event of any violation of laws, rules, statutory, provision by the contractor, this will amount to breach of contract and in such case, this office will have the right for terminating the contract,



forthwith.

- ✓ Service provider will be required to maintain the service as per the contract in best condition throughout the contract period, irrespective of any constraints.
- ✓ The court case, if any, is subject to jurisdiction of Ganderbal district only.
- ✓ The defaulters of previous tenders if any are barred from applying
- ✓ The College may incorporate any rule not mentioned in the document, if the said rule pertains to the tender terms & Conditions.



### **Eligibility Criteria:**

- The bidder should have a permanent/temporary place of business in Ganderbal and the complete Postal Address, Telephone/Mobile/Fax/E-mail address etc. should be provided, while submitting the complete tender form.
- The bidder(s) should have experience of minimum one year of running the canteen/catering services in a Govt. /Semi Govt. /reputed Private organization. Suitable documentary evidences to be submitted along with the application.
- The bidders should have Certificate/License as per Food Safety and Standards Act, 2006 (attested copies of the certificate to be submitted).
- The firm should possess PAN/TAN/GST No (Copies of relevant documents to be enclosed in name of firm or owner of the firm).

### **Selection Criteria:**

- ❖ The firm which quotes the lowest overall rate (including of all taxes & based on rationality) shall be awarded the contract. In case 2 firms quote the same rates, the firm which has got more experience in the relevant field shall be awarded the contract. The decision of the Tender/Purchase Committee in this regard shall be final.


### **Specification and Allied technical details:**

- ✦ Food & Refreshment services shall mean serving refreshments, snacks, tea/coffee, meals etc. & such other items & at such prices, as may be settled between the contractor & the office authority. The contractor shall be required to provide tea/snacks/food arrangement for the various events/activities of the College on mutually agreed rates.
- ✦ The service provider will be at the disposal of this office as and when required
- ✦ The contractor selected for service, will be required to maintain

*Handwritten signature/initials*

highest level of cleanliness & standard of hygiene with regard to the persons under his employment and utensils for serving the food.

- ✦ The personnel appointed by the contractor must have proper & clean uniform along with identity card provided by the contractor for their identification. The personnel so appointed should have the basic knowledge of personal hygiene & safe & clean methods of food handling.
- ✦ The quality of the raw materials to be used for preparation of food should be highest standard, fresh & of reputed brand.
- ✦ The persons associated with preparation & distribution of food will be required to undergo periodical medical check-ups to rule out the possibilities of communicable disease/infection & anybody found suffering from such has to be kept out of engagement till the person fully recovers.
- ✦ The list of personnel deployed for food preparation, handling & serving have to be intimated before time to the Canteen/Catering Services Monitoring Committee. Any addition or alteration in the same is to be intimated beforehand.

  
Principal  
GDC Ganderbal

**Principal**  
**Govt. Degree College**  
(Establishment Section)  
Ganderbal



**PRE-QUALIFICATION REQUIREMENTS FOR AWARD OF  
CONTRACT FOR CATERING/CANTEEN SERVICES: -**

S. No.	Details	
01	Name of the Firm/Company (enclose self-attested Copy of deed if any)	
02	Address of the company	
03	Telephone No., Fax No., E-mail Address	
04	Name & Mobile No. of the Proprietor/Partners/Directors	
05	PAN No. (Enclose attested copy PAN in name of firm or owner)	
06	GST Registration No. (Enclose attested copy)	
07	License for running canteen/ restaurant/ catering service (Enclose a copy of license)	
08	Experience as required in the Tender Notice (proof to be enclosed)	
09	Name of the Govt. Organization/Prominent Private Sector to whom similar services have been provided by the firm during the last 03 years.	

- The bidders are mandatorily required to upload necessary documents mentioned above from S.No. 5 to 8 on tender portal. The scanned copies must be readable, failing which tenders shall not be entertained.
- The Successful bidder shall be required to deposit a CDR amounting to Rs. 10000/- in favour of Principal GDC Ganderbal payable at Ganderbal as a security deposit

**DECLARATION**

I/We hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I/We understand that in case, any deviation is found in the above statement at any stage; I/We shall be blacklisted and will not have any dealing with the department in future.

Signature of Authorized person with date & Seal



## PROFORMA FOR QUOTING RATES

1. Name of the organization/Firm:-
2. Full Address:-
3. Name & Contact no of the Proprietor/Partners/Directors:-

Rates in Rs.				
Sl. No.	Items	Quantity	Max. Rates (Including all taxes)	Rates Quoted by the tenderer (including all taxes)
<b>Tea/ Coffee/ Cold Drinks/ Juice</b>				
1.	Regular Tea	100 ml	7	
2.	Green Tea	100 ml	7	
3.	Black Tea	100 ml	7	
4.	Plain Milk	250 ml	12	
5.	Coffee	100 ml	10	
6.	Cold Coffee	250 ml	20	
7.	Chicken/Mutton Pattie	-----	20	
8.	Flavored Milk (Hot)	100 ml	10	
9.	Milk Shake (Banana/ Sapota/ Papaya/ Mango/ Chocolate etc.)	250 ml	25	
10.	Fresh Fruit Juice (Pineapple/ Mosambi/ Watermelon/ Musk melon etc.)	250 ml	20	
11.	Sweet Lassi	200 ml	20	
12.	Cold Drinks (Pepsi/ Coca- Cola / Fanta/ Sprite/ Mirinda/ Nimbus/ Pulpy Orange/ Real Fruit Juice/ Tropicana etc.	½ Liter/1 Liter/2 Liter	MRP	



# **SNACKS/ BREAKFAST ITEMS**

13.	Veg. Sandwich (2 slices)	2 big slices	20	
14.	Veg. Sandwich Grilled (2 slices)	2 big slices	20	
15.	Veg. Cheese Sandwich (2 slices)	2 big slices	25	
16.	Veg. Cheese Sandwich Grilled (2 slices)	2 big slices	25	
18.	Samosa	100 grams	08	
19.	Aloo Paratha with curd/pickle	150 grams	20	
19.	Matthi		7	
20.	Paneer Paratha with curd/pickle	150 grams	20	
23.	Bread Pakoda (potato filled)	75 grams	10	
24.	Bread Omelet (2 eggs)	2 bread slices	25	
25.	Veg Cutlet	150 grams	15	
28.	Puri Sabji	4 Puri, sabji	20	
29.	Chhola Pori	One Chola with Two Puris	33	
34.	Paneer Pakoda (25 gm paneer filled)	75 grams	15	
35.	Steamed Rice+ Dal	150 grams	50	
<b>LUNCH/DINNER</b>				
36.	One dal fry/tadka/Makhani+ one Sabji/curry + White Rice + + one bowl curd	Dal/Cury /sabji unlimited	60	

Key

37	Chicken Biryani Full	With two pieces of chicken	95	
38.	Chicken Biryani half	One piece	65	

### **DECLARATION**

**I/We hereby certify that the rates furnished above are quoted keeping all the technicalities of the tender under consideration. I/We understand that in case, any deviation is found in the above statement at any stage; I/We shall be blacklisted and will not have any dealing with the department in future. It is further submitted that the area specified in the tender are verified and found correct. I/We shall not dispute the area specified.**

**Signature of Authorized person with date & Seal**

*[Handwritten signature]*