YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

GOVERNMENT DEGREE COLLEGE GANDERBAL

- Name of the Head of the institution — Prof Fouzia Fatima

- Designation — Principal

- Does the institution function from its own campus? — Yes

- Phone no./Alternate phone no. — 0194-2416854

- Mobile No: — 9419089615

- Registered e-mail — principalgdcgbl1@gmail.com

- Alternate e-mail — principal-gdcgbl@jk.gov.in

- Address — Government Degree College Ganderbal

- City/Town — Ganderbal

- State/UT — Jammu And Kashmir

- Pin Code — 191201

2.Institutional status

- Type of Institution — Co-education

- Location — Semi-Urban

- Financial Status — UGC 2f and 12(B)

- Name of the Affiliating University **University of Kashmir**

- Name of the IQAC Coordinator **Dr. Sheikh Tanveer Salam**

- Phone No. **01942416783**

- Alternate phone No. **9596221779**

- Mobile **9596221779**

- IQAC e-mail address **iqacgdcganderbal@gmail.com**

- Alternate e-mail address **sheikhtanveersalam@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=aqars

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=ACADEMICCalender

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.88**	**2019**	**15/07/2019**	**14/07/2024**

6.Date of Establishment of IQAC **05/08/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GDC Ganderbal	**CAPEX /revenue**	**GOVT. OF J&K**	**2019 365**	**95897500**
GDC Ganderbal	**RUSA**	**CENTRAL GOVT**	**2019 365**	**10000000**
GDC Ganderbal	**LOCAL FUND**	**GOVT. DGREE COLLEGE GANDERBAL**	**2019 365**	**4792000**

8.Whether composition of IQAC as per latest **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC — View File

9.No. of IQAC meetings held during the year — `10`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? — `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report — No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? — `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. SHIFT FROM OFFLINE TO ONLINE TEACHING: Covid 19 led to the closing of educational institutions and the subsequent disruption of the educational system all over the world. In response, IQAC encouraged and promoted the shift from offline to online mode of teaching. Teachers of our institution used different online learning platforms like Google classes, zoom meetings, WISE APP etc to continue the teaching - learning process during the pandemic. 2. PROMOTING e-LEARNING: IQAC undertook many initiatives and organised many programs totrain the faculty in virtual teaching- learning techniques and to promote the e-learning. 3. Developing and distributing E-CONTENT among the students: During pandemic, our faculty ensured to provide e-content to the students through various online platforms like Google classroom, whatsapp, college website etc and some of our faculty members even contributed in the higher education initiative of developing e-content of various subjects. 4. INTRODUCTION OF SKILL/VOCATIONAL COURSES. IQAC took various initiatives for the introduction of skill courses in the college like veterinary technology, Music and fine arts, Food technology, Infrastructure and engineering and agriculture technology. Various institutions were consulted for guidance, framing up of syllabi and purchase of basic infrastructure for these courses. 5. INTRODUCTION

OF CERTIFICATE COURSES: Following Certificate Courses were introduced during the year as per the decisions taken in the IQAC meeting: i. Certificate course in Women and Human rights. ii. Certificate course in Business English skills. 6. PSYCHOLOGICAL AND CAREER GUIDANCE PROGRAMS: IQAC and psychological and career counselling cell in collaboration with various institutions like IMHANS-K, District Employment and Counselling centre,Ganderbal,Daskdan Innovations, Govt. college of education Srinagar etc organised onlinepsychological and career guidance and awareness programs for the students to cope up with the stress during pandemic. 7. BASIC COMPUTER TRAINING PROGRAM: IQAC in collaboration with the Dept. Of computer applications organised ten days basic computer training program for both teaching and non-teaching staff. 8. ADHERENCE TO COVID APPROPRIATE BEHAVIOUR AND SOP'S: IQACin collaboration with college discipline committee ensured adherence to covid appropriate behaviour and undertook many initiatives like installation of sanitizer dispensers, use of facemasks, social distancing norms, thermal scanning at entry points, fumigation of the college campus etc.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
In view of Covid -19, the academic calendar will be in adherence to the SOPs as issued by the govt.	Switching to Online mode of teaching learning process . Installation of sanitizer dispensers/ Use of Face Masks , Social distancing norms , Thermal scanning at entry points . Organised Sanitization and fumigation drives of campuses and class rooms.
Start of Academic Session with new admission process	Start of Academic Session with new admission process
Infrastructure Augmentation by way of construction of 12 classroom building at the campus	Plinth work completed , and column structure work started
Submission of AQAR 2018-19 and 2019-20	Work initiated with regard to data compilation and drafting of the AQARs.
Formation of College Committees for Administrative Convenience	College Committees were framed on 23.10.2020 after convening a general staff meeting
Introduction of Vocational Courses	Department of Higher Education approved various courses to be started in the college like Veterinary Technology, Music and fine arts , Food Technology , Infrastructure & Engineering and Agriculture Technology . The College received funds for procurement and building up of requisite infrastructure. Further the College approached various institutions for guidance, framing up of syllabi with regard to purchase of basic infrastructure. Besides , the Khatamband and allied Wood Works Vocational Course was already running in collaboration with Central University of Kashmir
Introduction of Certificate	Following Certificate Courses

Courses:	were introduced during the year as per the decisions taken in the IQAC meeting. 1. Certificate course in Women and Human Rights. 2.Certificate course in Business English Skills.
Organization of various curricular and co-curricular activities in the college from time to time	1. Women's Volleyball Event 2nd March to 27th March 2021 2. Trekking Event for the Staff to Naranag Ganderbal on 29th October 2020.
Observance of important days / Days of National and international importance	Republic Day, International Mother Language day , International Women's day, Word Environment Day, International day against Drug abuse and illicit trafficking , Independence day, Teachers day, World Mental Health day . Rashtriya Ekta Diwas, Constitution Day , National Voter Day, International Non Violence day.
Professional Development Programmes:	IQAC encouraged teaching faculty to attend following professional development programs in the current year. Orientation Courses/Refresher/Workshops: 1st Online Refresher Course in ICT conducted by The Human Resource Development Centre, Gujarat University, Ahmedabad from 07-09-2020 to 20-09-2020 1st Online Refresher Course in Value Education conducted by The Human Resource Development Centre, Gujarat University, Ahmedabad from 28-09-2020 to 11-10-2020 Two Weeks Faculty Development Programme on
Internal Audit of Selected Departments of the College.	Internal Audit of Psychology department.

Internal financial audit of offices	Internal audit of Accounts section with regard to Pay Acquaintance Rolls .
In-house Capacity Building Training Programme of Non-Teaching Staff	Basic computer Training Programme of Non-Teaching Staff was imparted to 5 non-teaching staff members of the college from 15 Nov. 2020
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Construction of new canteen block	DPR submitted earlier to Administrative Department and waiting for approval.
Proposal for Construction of Two Storey Gym Cum Health Centre	Plinth work started and column structure being raised .
Proposal for reconstruction of remaining portion of College Boundary Wall	DPR from the R&B Div. Ganderbal received and forwarded to administrative department for further necessary action.
Continuous Comprehensive Feedback from Stakeholders	Feedback sought from various stakeholders like students, parents etc.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Advisory Committee	29/08/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Principal
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• Alternate e-mail	principal-gdcgbl@jk.gov.in
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- Name of the statutory body

Name	Date of meeting(s)
Advisory Committee	29/08/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	06/07/2022

15.Multidisciplinary / interdisciplinary

NIL

16.Academic bank of credits (ABC):

NIL

17.Skill development:

NIL

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NIL

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

NIL

20.Distance education/online education:

NIL

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	182

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	3475

File Description	Documents
Data Template	View File

2.2	**1030**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File]

2.3	**369**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File]

3.Academic

3.1	**62**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File]

3.2	**58**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File]

4.Institution

4.1	**25**
Total number of Classrooms and Seminar halls	

4.2	**219.5 lakh**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**158**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Degree College Ganderbal is affiliated to University of Kashmir and follows the syllabus as prescribed by the University as per the norms of Choice Based Credit System (CBCS). At the beginning of academic session, academic monitoring committee and time table committee in consultation with head of departmentsfinalize the workload and accordingly requisition for teachers (academic arrangements) is submitted to Nodal principal/Higher Education department for their timely availability. The time table committee then prepares the time table of all courses in such a manner that the required number of lectures/ teaching hours are allotted to the teachers (permanent, academic arrangements (teaching assistants) and Guest faculties) to complete the curriculum at ease. The timetable is circulated among all departments, in-charge notice boards and on college website before commencement of semester. College academic monitoring committee also ensures the availability of equipment/chemical/glassware/materials, vital for the smooth functioning of laboratory/practical component of different courses. Skill enhancement and ability enhancement courses are included to enhance the capabilities of the students and to make them viable for job markets. Educational tours/industrial tours/field trips are organized by various departments to help students to learn new things through visual experience. Smart classrooms with internet facility, LCD projectors and other Audio-visual aids are utilized on regular basis by college faculty to enhance the teaching learning process in interesting ways.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=ACADEMICCalender

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly adheres to academic calendar of University of Kashmir. In compliance to University academic calendar, the IQAC of college prepares the college academic calendar which includes the dates of commencement of classes, schedule of tutorial/practical/internal exams and their submission, seminars, guest lectures, workshops, industrial visits, field visits, dates of semester end examination. For conduct of Continuous Internal Evaluation (CIE), examination committee/cell is framed at college level which monitor overall internal evaluation process. The committee issues notifications regarding the conduct of practical/tutorial for different semester as per the university academic calendar. Internal Assessment tests, assignments, quizzes, students power point presentations (PPT) and seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. Conduction of laboratory experiments and viva, submission of records are the major components of laboratory course evaluation. In the Humanities stream, a tutorial component is also part of the Internal Assessment conducted according to a well-defined schedule. The syllabus and timing of these assessments are communicated to the students well in advance. During the pandemic sessions, a continuous system of online evaluation was put in place

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

24

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

25

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has introduced courses to address the issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics. For example, 'Gender sensitization' a skill enhancement course at 4th semester addresses issues in gender equality. Environmental studies, taught as compulsory courses at 1st, 2nd, 3rd and 4th semester level. This course introduces students to Ecology, Ecosystem, Biodiversity conservation, Natural Resource conservation and Management etc. 'Human Resource Management' (B.Com 3rd semester)sensitizes students about the management of human resources and professional ethics at work places.

The college organizes events and takes initiatives to address the crosscutting issue into curriculum. For example, celebration ofInternational women's Day every year on 8th March regarding the formidable role played by women across various civilizations. Organizes plantation drive, clealinessdrives, environment tours and celebration ofenvironment day/week on 5th June annually to highlight the need to preserve the green cover. The institution promotes high moral standards and professional ethics by organizing events like Seerat Conference, World Teachers Day, celebrates anniversaries of great personalities to inculcate the spirit of human companionship and love; Organizes punctuality week in April every year, felicitates faculty and students by awards of best teacher, best students and punctual student of the year.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

33

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=aqar_20-21_documents

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1300

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

174

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The teaching faculty of college is aware that students differ in attitudes, capabilities and intelligence levels. Regular class teaching learning process is conducted for both advance learners and slow learners. Class test ,assignments ,presentations , group discussions are used to assess the learning levels of the students. Counselling and remedial classes are also arranged for slow learners. The main objective of such remedial teaching is to identify slow learners and provide them with the necessary help and guidance to help them overcome their problems, after identifying their areas of difficulty .Study material in pdf are provided to such students. Slow learners are encouraged in class by teachers to ask questions and promote learning atmosphere. Remedial classes have helped slow learners to gain a better understanding of a particular subject. By reviewing and focusing on the basics, students become better prepared to keep up with advanced classes.

File Description	Documents
Link for additional Information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=E-LEARNING
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3475	62

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To promote experimental and participation learning at institutional level,teachers make classes as interactive as possible and encourage innovative thought and increase interest among leaners . Google class rooms, zoom and google meet used for delivering lectures, field trips and assignments are some of the means for enhancing learning process.

Internal assessments are so planned so as to encourage students to work independently, students are required to submit assignments/projects in his/her own handwriting, seminars and workshops are conducted by various departments to help students present their views.

NSS units and NCC units are active in the college for the students to participate interact and learn. The institution focuses on studentcentric teaching methods like active learning in which students solve problems and answer questions ,formulate question of their own discuss explain debate and brain storm during class. Faculty members encourage students to work in teams on problems and projects under conditions that assure both positive interdependence and individual accountability. Students learn how to think, solve problems through discussion and team work

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=E-LEARNING

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members of Degree college Ganderbal , uses various ICT tools to enhance the quality of teaching learning process like :

1. Creation of google classes and conduct of classes on google

    meet and zoom. To conduct ;lecture delivery use of online resources like YouTube and pdf , e-content

2. What's app groups were created and used as platform to communicate with students , make announcements and address queries /grievances of students.

3. Internal assessment of students were conducted using google forms.

4. Use of smart boards and power point presentations by faculty members are used in addition to conventional /traditional teaching learning to enhance learningexperience. Faculty applies teaching methods such as lectures, flip mode of teaching, group discussions, seminars and student presentation.More information at

5. http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=GoogleClassRoom

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=IT_ICT

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

62

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

62

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

452

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal examination has become important component of overall examination of any course .Internal examination comprises of assignments, class tests, projects reports and presentations. The college offers programmes like BSC, BCOM, B.A, and BCA. Most of these programmes are based on those courses where conduct of internal examination is mandatory as per syllabus. So, it is important for teaching faculty to conduct internal examination. The college has active examination cell and coordinator and other staff members for smooth conduct of examination at college level. Departments are provided with necessary stationary for conduct of internal examination. Students are informed well in advance through notifications and date sheets are issued for conduct of internal examination. Many other departments have also opted for online examination, so that transparency and error free examination and evaluation shall prevail. The affiliated university provides online links to teaching faculty for uploading of marks obtained by the candidates. Proper attendance is maintained during examination so check unfair means if any by candidates.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://gdcganderbal.edu.in/Main/UserForm.aspx?Form=exam_grievance

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students are being informed in advance by Departments for the conduct of internal examination. Internal examination is based on class test or assignments, proper record of response sheets are maintained by college.Date sheets and notifications get shared with students so that no one left out / misses examination. However due to sickness/ personal issues, engagement in NSS /NCC/SPORTS activities by students, some candidates do not appear in scheduled examinations. Such candidates are given proper chance to appear fresh in complementary internal examination through proper channel. The examination cell of college collects all applications regarding examination related grievances of candidates.The affiliated university of Kashmir also forwards official list of candidates who have notappeared in internal examination. Such list and applications are forwarded to HODS of departments for necessary action that include conduct of complementary internal examination under rules. The marks awards

of internal examination are uploaded on university result links so that candidates may able to check their results and file their grievance if any to college controller of examination. In this way, we believe our mechanism to deal with grievances related to internal examination is transparent, time bound and efficient.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://gdcganderbal.edu.in/Main/UserForm.aspx?Form=exam_grievance

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teaching faculty of the Government degree college Ganderbal have prepared Course outcomes that help the learners to understand the reason for pursuing the particular course and helps him/her to identify what he/she will be able to do at the end of the course. The teaching faculty members make it sure to communicate course outcomes in the class room before delivering lectures / presentation on topics. The University of Kashmir has also mentioned course outcomes on syllabus in some courses that are discussed with students in class room. We firmly believe a well written course outcomes also facilitates teachers in measuring the achievements of the course outcomes at the end of semesterand promotes better learning and better performance on assignments and tests. It has further promoted focused and strategic teaching and assessment planning by articulating that students should be able to accomplish by the end of teaching learning process. A complete list of course outcomes for all courses offered in different programmes of the college has been uploaded on official college website , so that students can also download it for better understanding of outcomes

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The teaching faculty of the institution has adopted different methods in measuring attainment of program outcomes, program specific outcomes and course outcomes. Examination is of course one of the main method in measuring the learning levels of students. Since Our College is affiliated to university of Kashmir, so external examination is conducted by such university and result of such examination is uploaded on university website. IQAC cell of the college analyze such results to know, how far our students have attained those program outcomes and course outcomes. Assignments, presentation, group discussion, class test are some other methods that help teachers to know about learning levels and how far students have attained those outcomes. Student feedback is also taken to improve teaching methods so that outcomes are achieved in much better way.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=aqar_20-21_documents

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

369

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=aqar_20-21_documents

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=sss1920

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution

during the year

20

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **Celebration of World Environmental Day on 5th june by NSS Units .**
- **Launch of Nasha Mukt Bharat campaign on 15th August 2020 by NSS units of the college.**
- **Celebration of International Youth Day on 2nd August 2020 .**
- **Celebration of International Yoga Day on 21st June 2020 by NSS Units of the college and Department of Physical Education.**
- **Celebration of International World AIDS Day on 1st December 2020 by Red Ribbion Club of the college**
- **Participation in quiz competition organized by JK AIDS Control Society, and Red Ribbion Club Of the college28th & 30th December.**
- **Cadets deputed for COVID-19 Duty to DC office/ SP Office on June/July 2020.**
- **Cadets participated in Pre-RDC phase-II at Nagrota Jammu30-11-2020 to 09-12-2020.**
- **Cadets participated in Pre-RDC phase-III at Nagrota Jammu on 10th december to 19th December 2020.**
- **National Seminar on "Wetlands and Water" on 2nd Febuary 2021.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

7

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1267

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities required as per University Grants Commission guidelines to run the different programmes. The college consisting of old and new campus has a cumulative area of 10 acres, of which building construction is on 4935.777 Sq. meters. There are adequate facilities for teaching-learning in all streams viz., science, arts, commerce and computer applications in the college. The classrooms, laboratories as well as the conference hall is well equipped with the modern facilities. All classrooms have accessibility to wi-fi. Adequate sports equipment is available in the college and proper importance is given to co-curriclar activities. The college has vibrant NSS and NCC units. At the front of the college adequate garden space

is available for the students. Behind the college a beautiful rock garden is present.The various physical facilities existing in the college are:

Class rooms 24

Laboratories 12

Classrooms with LCD facilities 06

Seminar halls with ICT facilities 01

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=aqar_20-21_documents

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In addition to the teaching-learning process the college through its Physical education and sports department and through various committees is actively involved in various extra-curricular activities. The students take part in all the sports activities. There is a badminton coat, two volley ball coats and a concrete turf for the cricket practice. The college organizes and participates regularly in various intra and inter-college sports events and prepares the students for participation in university level and national level sports events.

The college has few green lawns, rock garden and a separate botanical-garden. To maintain the physical fitness of the students and employees, 8-Station Gym Centre has been made available. There is a separate department of physical education and sports which remains active throughout the year to conduct various sports activities, both indoor and outdoor. The infrastructure for playing indoor games like Table-Tense and 8- Ball Pool is housed in a separate hall. A badminton court, a volleyball court and a patch of open space has been well maintained for the students to play outdoor games like badminton, volleyball, cricket, football, hockey, athletic events etc., and to conduct various activities

related to NSS and NCC

Regarding cultural programmes, the college has a well-equipped conference hall where various cultural programmes are regularly organized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=aqar_20-21_documents

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gdcganderbal.edu.in/Files/a8029a93-30ad-4933-a19a-59136f648471/Custom/lcd%20rooms%20(1).pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

219.88 lacs

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is housed in a two storey building enriched with latest collection of text books, reference books, periodicals and newspapers to cater the demands of students and faculty. A separate reading room, small-Browsing Centre-cum-reference section and Xerox-facility are also housed in the library. The automation of the library is currently partially done with Soul 2.0 automation software in place since 2017.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=aqar_20-21_documents

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

16.379

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

the institution has taken several steps to upgrade its IT infrastructure. All the deapartments have been provided with the computers with printing and wi-fi facility. All classrooms have the access to wi-fi facility. The office also has all these facility. The convenors of various college committees and members of IQAC have been provided laptops for efficient disposal of their duties. Establishment Section and Admission section arequipped with Desktops, Printers and wi-fi facilities.. There are two computer labs, one in BCA department and one ITlab, where students perform the computer learning and computer based activities.A min browsing center is also present in the college library where students can access various e-books, e-journals and internet and another browsing center is availible in main college building which was established under RUSA grant.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=aqar_20-21_documents

4.3.2 - Number of Computers

158

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.32lacs

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college performs all these tasks in a coordinated manner. For performance of different tasks various management committees exist in the college like college infrastructure development committee, purchase committee, library committee, sports committee, ICT committee, academic monitoring committee, advisory committee and many more. These committees work in a coordinated manner under the supervision of principal for maintaining and utilizing the available resources.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=committee

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2188

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

61

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=aqar_20-21_documents
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

580

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

580

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

62

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College always facilitates the student's representation in the administrative as well as curricular, co-curricular and extra-curricular activities. College has established student's council in the college having its president and members. Students are the part of different committees like Internal Quality assessment cell, department of physical education, college cultural committee. Students are consulted and made stakeholders in decision making process. Students are consulted while formulating college academic calendar besides different curricular and extra-curricular activities are conducted with due consultation from students. Students many times organize cultural programmes in the college and invite the faculty members of the college in the said programmes. College has devised a mechanism to get regular feedback from the students regarding different issues pertaining to the college and the students.

File Description	Documents
Paste link for additional information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=committee
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has well established Alumni association namely Shehjar Alumni Association. An alumni member's of the college has well settled in different positions in the government, semi-government and private sector. Alumni association also has well established executive body having its president, vice president, secretary and Treasurer. Alumni members always remain active in the interest of the college. They organise different programmes time to time in collaboration with college for the up-liftment of the institution and for the welfare of the students. Moreover, Alumni association continuously contribute financially also

File Description	Documents
Paste link for additional information	http://gdcganderbal.edu.in/Main/Alumni.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to "Transform Educational spectrum by providing quality education resulting in the development of competent and conscientious human resource to face the emerging challenges at global level.

The mission of the College is to contribute to the educational, cultural, economic & social advancement ofpeople providing high quality educational programmes leading to Bachelors, Masters, and Professional Degrees as well as to address the cultural, economic, educational, environmental, health and social needs of the region and nation at large.

Having stated the vision and mission statement of the college, it becomes imperative for the college to implement it effectively and devise the strategies accordingly.The college has always strived to make the functioning of the college in tune with the vision and mission, assuch various committees have been framed to make college functioning smoother and better so that the motto of delivering the quality education, aligning the educational goals of the college with societal needs etc are achieved.The committees are part of the implementation of the vision and mission and strategic plan as they hold key positions in the various committees constituted for the purpose. The responsibilities entailed in those committees align with the implementation of various education policies, skill and vocational programmes introduced from time to time.

File Description	Documents
Paste link for additional information	http://gdcganderbal.edu.in/Main/AboutUs.aspx
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college runs on the committee based administrative setup wherein respective tasks are distributed to each committee constituted on annual basis. The committees are framed on the onset of academic session in a general staff meeting called for the purpose, the meeting is presided by the principal of the college. The committees are impressed upon to make the college functioning smoother and better in delivering the best results in tune with the motto of the college. The committees are headed by a convener wherein members are chosen from teaching and non-teaching faculty, these members act as advisors to the convener for taking the vital decisions regarding a particular task.

In the year 2020-21, College IQAC , constituted for the purpose of ensuring quality in the functioning of the college and also has the mandate to preside over the timebound promotion cases of the faculty members under Career Advancement Scheme, successfully evaluated the case of Dr Yasreel Mustafa (Senior Assistant Professor in Zoology) under career advancement scheme to Associate Professorship and thereafter recommended same to Higher Education Department, J&K for perusal and necessary action.

File Description	Documents
Paste link for additional information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=committee
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college prepares strategic plan/action plan for each year so that things are planned well in advance and thereafter are implemented accordingly. The strategic plan is based upon the scheme of activities which hold top most priority and as such will be taken upon during the coming year. During the year, 2020-21, the college undertook one such activity wherein work for introduction of various vocational/Skill courses was undertaken and accordingly Department of Higher Education, J&K approved various courses to be started in the college like Veterinary

Technology, Music and Fine arts, Food Technology, Infrastructure & Engineering and Agriculture Technology. The College received funds for procurement and building up of requisite infrastructure. Further the College approached various institutions for guidance, framing up of syllabi with regard to purchase of basic infrastructure. The college procured basic equipment for the introduction of courses amounting to Rs 43 lac.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=strategic plan
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Commissioner to Govt. Department of Higher Education J&K

The college is under the control of Govt. of J&K, and the Commissioner/Secretary to Govt, Department of Higher Education J&K administrates the functioning of the colleges in all aspects.

Director Colleges J&K

Next in the line of administration is Director Colleges J&K, whoacts as a bridge between college and higher education department.

Principal

The first immediate officer in the line of administration is Principal of the college who supervisethe college functioning.

Various Administrative/Academic Committees&HODs: -

These committees are headed by a convener & assisted by staff members who work for college development. Further, HODs of all the departments play a vital role in college departmental activities.

Administration Section

The college office is headed by a Section officer and assisted by other sub-ordinates.

Recruitment Procedure, Service Rules&Grievance Redressal Mechanism: -The college gets fed by Higher Education Department for all of its employees except accounts assistant who gets deputed from Finance Department. Further, employees of the college are governed by the JK Civil Service Rules. Besides college has a well constituted Grievance Redressal Cell which tries to find an early & effective solution to the grievances.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=organisational_structure
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching GPF, NPS, Group Personal Accident Insurance, various training and faculty development programmes, First Aid, Ambulance facility, Gym, Canteen Services, Safe Drinking Water Facility etc.

Non-Teaching GPF, NPS, Group Personal Accident Insurance, various training programmes, First Aid, Ambulance facility, Gym, Canteen Services, Safe Drinking Water Facility etc.

Students Scholarship Schemes (Social Welfare, PMSSS and College Financial Aid), NSS, NCC affiliation. Mental Health Club, First Aid, Ambulance Facility, Gym, Canteen Services, Sports Facilities, Browsing Centre, Safe Drinking Water Facility etc

File Description	Documents
Paste link for additional information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=WELFARE_MEASURES
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year all the staff members are required to fill up the annual progress report form designed as per UGC and State Government guidelines. The form is a detailed report which comprises of questions/descriptions regarding academic and

administration responsibilities undertaken by teacher, other improved methods used and implemented by the staff during an academic year. It also includes questions/descriptions about workshops/ paper presentations/seminars, evaluation, paper setting, membership in BOS/BOE and other professional development courses done by the faculty of the college. The APRs are assessed by Principal of the college and their after submitted to the Higher Education Department for its review and further course of action. After reviewing the APRs, Principal as initiating officer shares the feedback with the faculty and counsels them to improve their performance

wherever necessary. Similar course of action is repeated for non-teaching staff with minor alterations with regard to their nature of job.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college being a Govt run college is mainly funded by the Govt and partly by the corpus fund collected from the students on account of yearly admission fees.Annual Budget is earmarked by the Higher Education Department J&K, with a prior requirement conveyed by the college. The budget is allotted to the college in few instalments for various activities of the college and salary of the employees etc.The account of college is audited on regular basis by the Govt. Besides, internal audits are also a regular norm in the college

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a Govt run institution as such main source of funding for the college is the Govt budget allocated to the college and some amount from the fees collected from the students. ThePrincipal strictly monitors the dispersal of funds for the needsproposed. Proper account of all the expenditures done is maintained by the stores, accounts section and the concerned department where the expenditure has been incurred in order to ensure/facilitate a transparent accounting and audit practice

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

College IQAC has been spearheading the motive of quality assurance in functioning of the college. And accordingly, many initiatives were taken by the college during the year 2020-21. Two among them are detailed below.

1. The college formed the Psychological& Career Counselling Cell for mentoring the students on regular intervals with regard to mental health and career counselling. Since its formation the cell conducted various programs.

2. The college conducted Internal Administrative Audit of Psychology Department during the year 2020-21 for ensuring accountability in working of the departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. The college introduced e-learning as an alternate to the conventional teaching so that the students are benefitted from it and their studies aren't suffered due to COVID-19. Teachers adopted to the e-learning system and tried their best to develop the content which could be shared electronically to the students.

2. The examination holds key position in evaluation of the student's learning and accordingly College Switched to e-examination mode during covid-19. The students were given e-assignments, online MCQ based examinations etc.

The e-learning and e-examination/evaluation process kept the academic calendar of the college running despite the COVID Lockdown , thus were instrumental in maintaining the normal functioning of the college.

File Description	Documents
Paste link for additional information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=GoogleClassRoom
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=aqars
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is a co-education institution where both genders study together under the same roof. So the safety and security of students especially girl students is a top priority of our college administration. College building is monitored by CCTV surveillance .CCTV cameras are strategically placed in the corridors and outside the college building and ground to keep vigil on student's activities, to ensure safety and security of learners. Students deserve to feel comfortable at college so that they can focus on learning and contributing to the learning environment. The

institution is sensitive towards women issues and therefore imparts gender sensitivity among all the stakeholders like students, teaching and non-teaching staff through various means. The anti-ragging committee and sexual harassment committee plays an active role in this regard.

The institution organizes different kinds of gender equity programs in which the girl students are encouraged to be confident and find solutions to their gender related issues.

- Some of the important initiatives taken by the institution especially for female staff and female students are:
- Counseling & Guidance Cell
- CCTV Camera survillence for safety of girl students
- Separate & well fenced Garden for Girls
- Separate staff room for female teaching staff with attached washrooms
- Common room for female students
- Girls reading room facility
- Sports facility & gymnasium for girl students
- Organizing of different gender sensitization programmes for girls
- Annual women's day celebration (8th, March)
- NCC and NSS female wingsfor girl students
- Female student representation and student bodies

File Description	Documents
Annual gender sensitization action plan	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=aqar_20-21_documents
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gdcganderbal.edu.in/Main/ViewPage.aspx?Page=Facilities_Women

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid, Liquid & E-Waste Management: The household waste of the institution is separated daily into different dustbins for the different categories of waste such as wet, dry & e-waste which is then disposed separately. Wet waste, which consists of leftover foodstuff, vegetables, peels etc, is put in an organic waste converter (non cemented pits). In this way vermi composting is done in northwest of the new campus of the college and the produced vermi compost is added as organic fertilizers to flower beds and also to different kinds of plants already planted in the college.

Solid waste: Solid plastic waste like broken plastic furniture, glass and iron scraps is dumped in sheds after certifying that items are of no use. These items are auctioned after following proper procedure.

Liquid waste: Liquid waste like Sewagewater emanating from various washrooms and pantry units of the college is drained out through under-ground pipes and stored initially in septic tanks and then taken out by Municipal Corporation by suction vehicles.

E-waste: Electronic waste like computers, laptops, led bulbs, fridges, monitors, screens and other such things are auctioned properly through paper notice and e-notice. The approved vendor disposes the waste to hardware factory

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The union territory of J&K is not only ethnically and geographically diverse but also in terms of linguistics. Especially when we speak about Ganderbal district of the territory most of the people speak Kashmiri but there are also other people who speak Gujari, Pahari, pakhtoo and also Shina language in a

couple of villages in Sonamarg. Urdu language is commonly speaking by these linguistic groups as their second language. The students from all these geographical, ethnical and linguistic groups are being enrolled in our institution. So there is also cultural diversity among the students and teachers of our institution.

The literature on communal harmony is evident in Kashmiri literature which is part of the students' curriculum. Different kinds of programs based on communal harmony, linguistic diversity & socio-cultural diversity are conducted in the college to teach students communal harmony and respect for languages and sub-cultures present in the region. The Poetic Mushayiras, in Kashmiri, Urdu, Eglish, Hindi and even sometimes in other minor regional languages are conducted in the college. The Annual College magazine is multilingual having publications in English, Kashmiri, Urdu and Arabic that represent our linguistic diversity. The Cultural programs on special occasions like Annual Day, Republic Day and Independence Day etc, have multiple items depicting the rich cultural heritage of the region. Besides these things English, Urdu, Kashmiri, Persian, Arabic and Hindi are taught as language subjects in the college

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The NCC program officer organise Systematic Voters Education & Electoral Participation (SVEEP) programs in the campus to ensure greater participation of students for a stronger democracy. The students hold placard rallies, distributes pamphlets & other electoral material. The said program is flagship program of the Election Commission of India for voter's education spreading voter awareness and prompting voter literacy in the country.

Gazetted faculty of the college is being appointed as Presiding & Nodal officers, Magistrates and Counting Supervisors in Lok Sabha & State Elections by DEO/DM. In the Urban Local Body Elections, The faculty is deputed as Retuning & Assistant Returning Officers for the smooth conduct of elections. Non Teaching staff of the

college is deputed as Polling Officers in these elections.

The institution observes important National days like Constitution Day, Republic Day and Independence Day

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India. Our institution celebrates these events along with international commemorative days, events and festivals

with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

The following days are celebrated /convened in the college:

- National Youth Day 12th January
- National Girl Child Day 24th January
- National Voter's Day 25th January
- Republic Day 26th January
- International Mother Language Day 21st February
- International Women's Day 8th March
- Vaccination Day 16th March
- World Health Day 7th April
- World Environment Day 5th June
- International Yoga Day 21st June
- International Day Against
- Drug Abuse & Illicit Trafficking 26th June
- Independence Day15th August
- Teachers Day (India) 5th September
- Nonviolence Day2nd October
- World Teachers Day5th October
- World Mental Health Day10th October
- World Aids Day1st December

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

PRACTICE 1:Title of the practice:Financial Aid to the deserving students of the college

Objectives of the practice:

To extend financial aid to the poor students, especially from rural areas, to help them to

Continue their studies

To promote equality among students

To support all the deserving poor students financially without any discrimination of caste, creed or gender

To keep morale of the poor students high in college

To create sense of stress free academic atmosphere in college

To check drop outs of poor students due to financial problems

PRACTICE (2): Title of the Practice: Gender Sensitisation

Objectives of the practice:

To make the young students gender sensitive and create positive values that supports the girls and their rights.

- **To provide overall guidance to the peer group in integrating/mainstreaming gender in all activities of the Institution in the form of focused group discussions, debates, poster making competitions and especially in sports activities.**
- **To provide an integrated and interdisciplinary approach to understand the social and cultural constructions of gender that shapes the experiences of women and men in society.**
- **To generate the awareness in regard to equality in law, social system and democratic activities.**

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has the distintion of being the only science college in the district providingquality education to the vast catchment area. The college acts as the only study centre of IGNOU providing facilities of distance education to thousands of students pursuing hundreds of courses besides acting as the examination centre also for term end examinations of the IGNOU. The college is unique in its role of catering to the educational needs for the diversities of multilingual societies and tribes. Thrust area of the college is to provideSkill Enhancement Courses resulting in the development of competent and conscientious resources to face the emerging challenges at global level. As the world changes and economies along with it, the need for a skill-based workforce is on the rise. In India, skill-based education is considered to be a vocational skill that is obtained through short-term training or courses not part of the formal education sector and which provides employment in informal sectors. Such skills are also a part of the government's Pradhan Mantri Kaushal Vikas Yojna (PMKVY) scheme, which aims to promote recognition and standardisation. However expertise needs to be developed in the formal learning system as well. In skill-based learning, students are groomed to become successful leaders in their chosen field. To facilitate this process, it is paramount for students to think beyond grades and acquire real life skills.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future plans of the college:

A.Infrastructure Augmentation:

1. Commissioning of Gym-cum-Health care Centre, Classroom Building and auditorium.
2. Fencing wall of old campus.
3. Uninterrupted power supply through hotline

- B.Beautification of Campus:

1. Demarcation and Development of lawns
2. Black topping of internal roads
3. Separate parking for vehicles and bicycles

- **C. Student support and progression:**

1. Upgradation of College Canteen
2. Establishment of tuck shop with Photostat facility
3. Short term certificate skill courses and placement drives for students

- **D.Learning Resource:**

1. Access to e-books, e-journals, specific databases and academic publications in the central library
2. Establishment of e-content studio for the development of e-content.
3. Establishment of Competitive Exam Corner in the central library

- **E.Faculty Development:**

1. Encouraging faculty for part time PhDs and Post-doctoral programs
2. Registration of faculty as research Supervisors or co-supervisors.
3. Organizing faculty development programs (FDPs) and workshops.
4. Professional trainings to semi-skilled non- teaching staff.

- **F.Quality Enhancement Initiatives:**

1. e - governance in administration, finance, admission etc.
2. Switching over to Aadhar based biometric attendance
3. Establishment of Innovation and Incubation Centre in the college
4. Establishment of Teacher's Performance Appraisal through Student's feedback