



OFFICE OF THE IQAC COORDINATOR / CONVENER GOVERNMENT DEGREE COLLEGE GANDERBAL
MINUTES OF THE MEETING

In view of the first working day after the expiry of winter vacations, worthy Principal of the College along with Coordinator IQAC convened a staff meeting in her office chamber on 15.02.2023 at 12. Noon. The meeting started with the welcome address by Staff secretary of the college. He welcomed the staff especially Prof. Aezaz Ahmad Rizvi who had joined the college during winter vacations. He appraised the faculty about the various works regarding purchasing, uploading of awards of the students, stock verification which had been undertaken by some of the staff members during winter vacations and thanked the faculty members involved in such works. The agenda of the meeting was discussed on the spot by Madam Principal. She after welcoming the all faculty members, deliberated upon various things pertaining to new academic session, class work, co-curricular activities etc. The meeting was attended by all the teaching staff of the college. In the meeting suggestions were sought from the staff on many issues pertaining to academics and other developmental matters and during the healthy discussion the following things were resolved:

1. Staff will remain punctual, regular and provide every cooperation in maintenance of the discipline in the College campuses.
2. Convener IQAC and its members will start the work of pending AQAR's and timely submission of the same.
3. Convener timetable will finalise the time table to kickstart the academic Calander and classes of 3rd, 4th and 5th semester must start on priority.
4. Regarding the framing of various college Committees staff members will give their preferences and ensure that each staff member shall choose at least seven committees including Examination, Admission, IQAC, Development, Purchasing and Admission.
5. Role of senior faculty in heading the committees is imperative to guide the young faculty in accomplishing the targets for the new academic session.
6. I/C Academic arrangement will prepare the work load of every department and if found excessive requisition must go to Nodal authority for timely arrangement of the faculty.
7. Regarding Psychology, Arabic, Hindi and Persian college will arrange guest faculty till some other arrangement is done keeping in view the interest of the students.
8. Coordinator IQAC will work with his team and expedite the submission of AQARs and other works related to the Cycle 2 of the NAAC in 2024.

The meeting ended with vote of thanks which was given by staff secretary of the college.


Coordinator
IQAC
Govt Degree College
Ganderbal


Principal
Govt. Degree College
Ganderbal