

Minutes of Meeting

The preparations for NAAC accreditation in the college are in full swing and the college IQAC along with other Committees is working tirelessly to achieve the desired objectives set for the purpose in time bound manner. In this connection, a meeting of NAAC committee and advisory committee was convened by your goodself to take overall review of the ongoing preparations for the NAAC accreditation process. During the meeting a number of decisions have been taken for making NAAC a success. Besides other decisions taken, some decisions related to development/Purchasing activities are as follows:

1. Shifting of staff rooms (Ladies and Gents) to newly constructed 1st floor of Admission Block and providing the vacated space of Gents staffroom to office and ladies staffroom to IQAC cell.
2. Distribution of rooms of 8- room building at old college campus to various departments.

As discussed in the meeting, a number of development related works have to be undertaken before the said proposal is executed. For this, the Members unanimously resolved that:

1. The proposed location of staff rooms has only one bathroom which is not sufficient to cater the needs of staff and therefore pantry of admission block shall be converted into bathroom and a new socket pitch shall be dig for outlet of water of bathrooms for its smooth functioning.
2. There should be a separate stair for proposed Gents Staffroom. In this connection, it was resolved that Iron lying in the store shall be utilized for making the stair and the services of the Blacksmith shall be hired for this purpose.
3. Laying of furnishings (Excel) to proposed Staff rooms and 8-room building, proposed office and IQAC cell.

To execute the decisions mentioned above, the college Dc/Pc may be authorized to purchase the items/hire the services of technicians (and labours) required for the said purpose at the lowest possible rate after conducting proper market survey.

Hence note submitted for your approval.

Advisory Committee

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- 3.
- 4.
- 5.

DC/PC committee

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- 2.
- 3.
- 4.
- 5.

Co-ordinator
IQAC
Govt. Degree College

Ganesh

Minutes are approved with the remarks that for purchase of matting items, necessary tendering process may be adopted. 20/06/2018